



Texas Retired Teachers Foundation

Classroom Assistance Grant Guidelines: 2024-2025

"Supporting Public Education in Texas"

Grant Application Process:

Classroom Assistance Grants are awarded to Texas public school teachers who, on a daily basis, demonstrate commitment to public education and Texas children through the creation of programs, events, or other learning platforms.

The Texas Retired Teachers Foundation (TRTF) will award 30 \$1,000 grants to public school teachers in Texas for the 2024-2025 school year. Applicants may download the application from the TRTF website at www.trtf.org beginning September 15, 2023. All applications must be **received in full** by 5:00 pm on Friday, January 26, 2024. Applications received after the deadline will not be considered.

Applicants may apply individually, as a group/team or as a school. If applying as a group/team or as a school, please designate someone to lead the grant application process and serve as the contact person to receive any related correspondence from the Foundation.

Classroom Assistance Grant Eligibility:

1. Applicants must be public school teachers for the 2024-2025 school year who pay into the Teacher Retirement System of Texas (TRS).
2. All applications must include a *handwritten* signature of the school principal expressing approval of the project.

How to Apply for a Grant:

1. Download the application at www.trtf.org.
2. Complete and submit the application by scanning and e-mailing (sarah@trta.org) or by U. S. Mail.
3. The application and required documents must be received no later than 5:00 pm on January 26, 2024.

Grant Application Review:

The TRTF Grant Review Committee will review all grant applications competitively.

Notification of Grant Recipients:

The names of the 2024-2025 grant recipients will be announced on Thursday, March 28, 2024. Each recipient will be notified by email and the names will be shared on the TRTF website and Facebook page. Those applicants who were not a recipient will be notified individually by email.

Additional Information or Questions:

Interested applicants can find additional information in the "Initiatives" section of the Foundation website (www.trtf.org), by calling the Foundation office at 512.476.1622 or 1.800.880.1650 and asking for Sarah Richardson, or by sending an email to sarah@trta.org.

Texas Retired Teachers Foundation
Classroom Assistance Grant Application: 2024-2025

Guidelines:

An applicant must be a teacher at a public school in Texas. Deadline for submitting the application is 5:00 pm on Friday, January 26, 2024. Incomplete applications, illegible applications, or applications received after the deadline will not be considered. Please print or type clearly (except where signatures are required).

Applicant's Name(s): _____

Mailing Address: _____ City: _____ Zip: _____

E-Mail Address: _____ Phone: _____

Subject(s) Taught: _____ Grade Level(s) Taught: _____

Applicant's Signature: _____ Date: _____

School Approval:

Please have your principal print his or her name and sign below, signifying support for the project.

Principal's Name: _____ Phone: _____

Principal's Handwritten Signature: _____

Name of School: _____

Street Address: _____ City: _____ Zip: _____

Project Content:

On a separate sheet of paper (**must be typed**):

1. Briefly state the learning objective for this grant (limit to two sentences).
2. Describe how these activities go beyond the basic curriculum and bring creativity into your classroom. (Maximum 150 words.)
3. Please include the **cost of items** and/or website of materials requested to assist the TRTF Grant Committee.

Submit completed applications by 5:00 pm on Friday, January 26, 2024:

EMAIL: sarah@trta.org Subject line: Grant Committee

MAIL: Texas Retired Teachers Foundation

Attn: Grant Committee

313 E. 12th St. Ste. 220

Austin, TX 78701